Minutes of the special session of the City Council of West Bountiful City held on Thursday November 29,2007 designated as a special work session, for the purpose of finalizing a job description for the city's administrative staffing needs.

Those in Attendance

MEMBERS PRESENT: Mayor James Behunin, Debbie McKean, Don Lilyquist,

INCOMING MEMBERS: James Bruhn, Valerie Shaw, Ken Romney

STAFF PRESENT:Wendell Wild (City Administrator),Beverly Haslam (City Recorder), Jami Zigich (Secretary).

VISITORS: Eric Eastman, Alan Malan, Shelly Bruhn, Dennis Hopkinson

Called to Order

The special session was called to order by Mayor James Behunin at 7:43pm

City resident Eric Eastman then made an informal suggestion that a word of prayer be offered, at which time a prayer was offered by Council member Don Lilyquist

Mayor Behunin informed that this was a casual informal work meeting and all should feel free to voice their opinion. The mayor further noted that the meeting should remain orderly so all opinions could be voiced.

With all parties working together the outcome of the meeting resulted in a job description with specific duties outlaid for a Deputy City Administrator/ Finance Director.

Also discussed and agreed upon was a West Bountiful City Organizational Chart.

Mayor Behunin brought the meeting to a close thanking all those who participated and helped with this necesassary task. Mr Behunin informed those present that the final proposal would be presented to the City Council on Tuesday, December 4,2007 for final approval.

Mayor Behunin adjourned the work session at 9:45pm

MAYOR JAMES BEHUNIN

BEVERLY HASLAM (CITY RECORDER)

JAMI ZIGICH (SECRETARY)

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